



Todd Harms
Fire Chief

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Jim Barnes
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING Thursday, February 27, 2020 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, March 2nd at 3:00 pm and Tuesday, March 3rd at 9:00 am on Channel 14; Webcast at www.sacmetro cable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 27, 2020

	<u>Page No.</u>
CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 13, 2020.	5
2. 2020 Strategic Plan Recommendation: Approve the 2020 Strategic Plan as recommended during the Special Board Meeting on November 9, 2019 and authorize staff to create a workbook.	9
3. Image Trend Contract Renewal & NFIRS Uplift Recommendation: Approve the Image Trend contract renewal and uplift for an amount not to exceed \$148,248.	14
PRESENTATION ITEMS	
1. Fiscal Year 2018/19 Annual Reports <i>(Amanda Thomas, Chief Financial Officer and Ingrid Sheipline, CPA)</i>	29
A. Comprehensive Annual Financial Report (CAFR) ** PDF Separate Attachment Recommendation: Receive Presentation. No action required.	31
B. Governance Letter Recommendation: Receive Presentation. No action required.	32
C. Compliance Report Recommendation: Receive Presentation. No action required.	36
D. Appropriations Limit Testing Recommendation: Receive Presentation. No action required.	38
2. Fiscal Year 2018/19 Community Annual Report (CAR) <i>(Amanda Thomas, Chief Financial Officer)</i> Recommendation: Receive presentation, no action required.	41
ACTION ITEMS	
1. Award Recommendation – RFB 19-14 Structural Firefighting Particulate Blocking Hoods and Structural Firefighting Gloves <i>(Mark Jones, Purchasing Manager)</i> Recommendation: Award RFB 19-14 to the recommended vendors for each corresponding garment.	58
2. Nomination to Sacramento LAFCo's Special District Advisory Committee <i>(Board Clerk Penilla)</i> Recommendation: Nominate a Board Member to be considered for appointment by Sacramento Local Agency Formation Commission (LAFCo) to their Special District Advisory Committee (SDAC).	60



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REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 27, 2020

3. **California Special District Authority (CSDA) Nominations** **64**
for the Sierra Network, Seat C (*Board Clerk Penilla*)
Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Sierra Network, Seat C on the CSDA Board.

REPORTS

1. **PRESIDENT'S REPORT**—(*President Sheetz*)
2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)
OPERATIONS' REPORT – (*Deputy Chief Bridge*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (*President Sheetz*)
Report Out: February 27, 2020 at 5:00 PM
Next Meeting: TBD
 - B. **Communications Center JPA** – (*DC Shannon*)
Report Out: February 25, 2020 at 9:00 AM
Next Meeting: March 10, 2020 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – (*DC Shannon*)
Next Meeting: April 16, 2020 at 4:00 PM
 - D. **Finance and Audit Committee**
Report Out: February 27, 2020 at 5:15 PM
Next Meeting: March 26, 2020 at 5:30 PM
 - E. **Policy Committee** – (*Director Goold*)
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers Compensation Settlement Authority.**
Ryan Lowry and the Sacramento Metropolitan Fire District
Claim # SMDI – 549687 – Workers Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater, Pearce & Majernik.
2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Fire Chief Employment



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REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 27, 2020

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Regular Board Meeting – March 12, 2020 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: Ambulance RFP Presentation
Mid-Year Budget FY 2019/2020

Posted on February 24, 2020

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.